



Calls for vendors

Women environmental programme is looking for suitably qualified Vendors that are competent and have the capacity to delivering variables in the following services to Katsina state.

This solicitation requests the services of an experienced vendor/supplier to supply kits for beneficiaries of our livelihood component of the project” STRENGTHENING ADVOCACY AGAINST VIOLENT EXTREMISM” (SAVE) in Katsina state.

Scope of Work/Deliverables:

Supply the skills acquisition equipment in the required location (katsina).

S/No	Item	Specification	Category	Unit
1	Sewing machine	Manual	Fashion & Designing	63
2	Tables	3ft W 4ft L 3ft H	Fashion & Designing	4
3	Sewing supplies	A set of Needles, Threads, Measuring Tape, Scissors and other essential items	Fashion & Designing	120
4	Barbing Kit	Essential items	Barbing	8
5	Waiting Chairs	2 seater metal waiting chairs	Barbing	4
6	Computer	Desktop/ printers		Printer (7) Desktop (33)
7	Catering set	Catering set and other essential items	catering	16
8	Carpentry set	Carpentry set and other essential items	carpentry	9
9	Welding set	Machine/Fabricating kit	fabrication	2

10	Shoe / bag Making kit	kit	curbing	6
11	Electrical	Electrical kit		1

All interested vendors are encouraged to apply, by submitting their quotations alongside the following supporting documents:

- 1.) CAC Certificate
- 2.) Tax Clearance Certificate
- 3.) Existence of Physical Workshop
- 4.) Active Email and Contact Address
- 5.) Functional Bank account showing the business name registered with account number

All interested Vendors who fall under these category of service are encouraged to send their submissions on or before 6th June, 2024.

Quote Criteria/Payment Schedule

The quotes submitted should include all associated expenses borne by the supplier to carry out this assignment, as no other expenses will be covered or reimbursed by WEP.

Quotes must be submitted in Naira, as payment(s) to contracted supplier will be made in this currency.

Please note that WEP will deduce and remit to the Federal Inland Revenue Service (FIRS) a 5% or 10% withholding Tax as may be applicable

A 50% advance payment shall be made to the selected Contractor(s), and Balance paid within 2 weeks after supply of items

Applicants should include an invoice detailing the daily rate.

How to submit expression of interest

Interested suppliers should send their applications using the title “supplier skills acquisition equipment for SAVE project in katsina” as the email subject to procurement@wepnigeria.net.

The application should highlight among other things: their relevant experience with supplies, profiles).